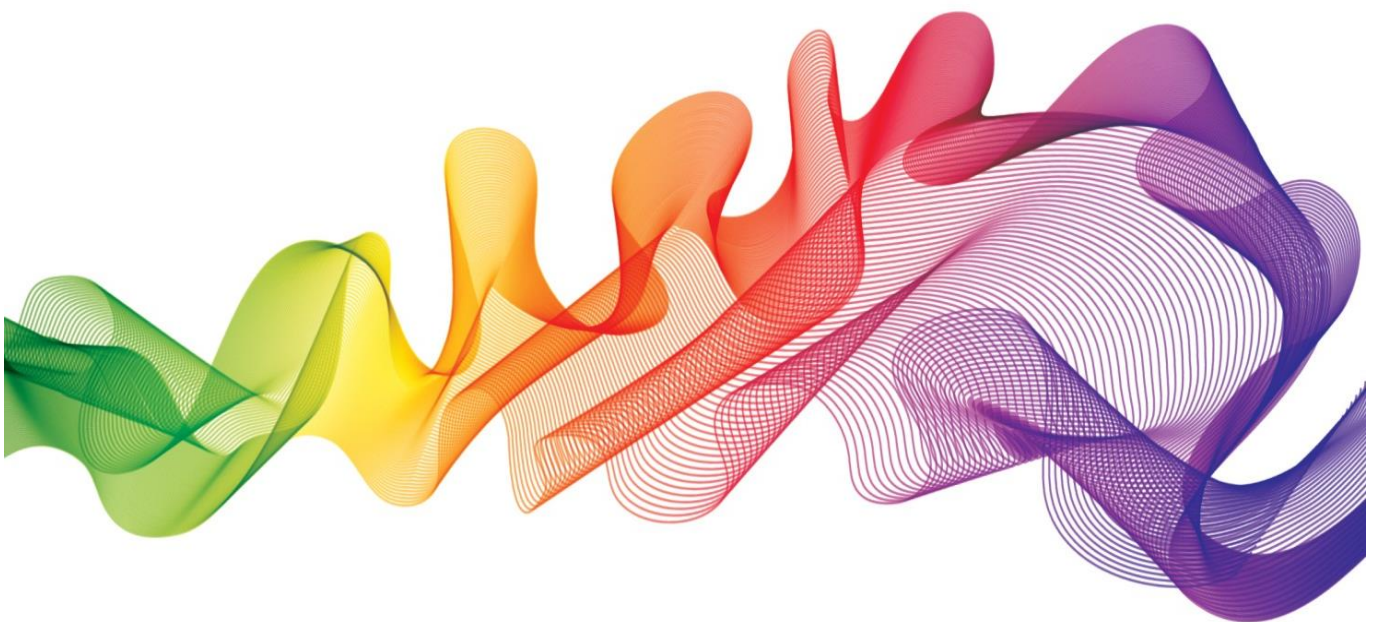


Learner Commitment Policy



Contents:

General	2
Curriculum Access and Delivery	2
Contribution to Achievement of TTE's Mission and Vision	2
Implementation	3
Monitoring and Impact Measurement	4

General

The purpose of TTE's Learner Commitment policy is to publicise to staff, learners and other stakeholders TTE's commitment to providing a broad, challenging and purposeful experience for all learners.

TTE is committed to providing learners with a framework which ensures that learning and achievement is maximised. This is supported by an entitlement to progress monitoring, induction, additional support and subject and skills development.

Curriculum Access and Delivery

All learners have equality of access to the curriculum regardless of gender, age, ethnicity or disability. Appropriate careers advice is available for all learners on their particular stage, programme or pathway including progression to further education, higher education, training or employment. Differentiation, enrichment and support are available for all learners to ensure that the learning needs are met. Appropriate assessment, reporting and recording arrangements are designed to support the progress of all learners.

Contribution to Achievement of TTE's Mission and Vision

Mission: To deliver training that improves industry performance and enhances lives.

Vision: To be the instinctive first choice for training.

We will achieve our mission and vision through our commitment to building strong relationships and providing an excellent learner experience.

Implementation

To achieve our commitment TTE will:

- Ensure that all learners have an individual learning plan where appropriate.
- Post-induction, ensure that all learners receive one-to one reviews as appropriate to their programme and are aware of their options beyond it.
- Ensure that all learners receive relevant information advice and guidance to improve skills, knowledge competencies, qualifications and personal attributes to be desirable to future employers.
- Ensure that all learners receive an effective induction programme within the first week of the start of their programme.
- Provide a broad enrichment programme of extra-curricular activities to be available to all learners.
- Provide opportunities for additional support in achievement of chosen pathway and enhance literacy, numeracy and ESOL.
- Provide all learners on full time programmes with an appropriately timed written report on progress.
- Provide IT resources to support learning.
- To provide an effective learner welfare service.
- Provide learners with a handbook during induction.

- Ensure that we provide alternative assessment methods where appropriate
- Engage with parents and carers (for minors or vulnerable adults) to ensure the curriculum is appropriate and suitable for the learner and address any issues promptly.
- Engage with employers on the learner's behalf to ensure the learner journey is consistent within industry needs and expectations.
- To Safeguard learners and promote British values to all employees and learners.
- To have positive impact on the learner through high levels of quality of teaching, learning and assessment and those developing good vocational skills, team working, problem - solving skills, English and Maths.

Monitoring and Impact Measurement

The effectiveness of the Curriculum Policy and in particular learner entitlement to a range of support and curriculum initiatives, will be monitored regularly by the Group Operations Director and Group Operations Manager and will be subject to annual review by the Board. The effectiveness of this policy will be measured by improvements in retention, achievement and satisfaction measured through KPIs and Learner Surveys. The policy will be reviewed annually and amended accordingly.



Steve Grant

Group Managing Director

January 2017

