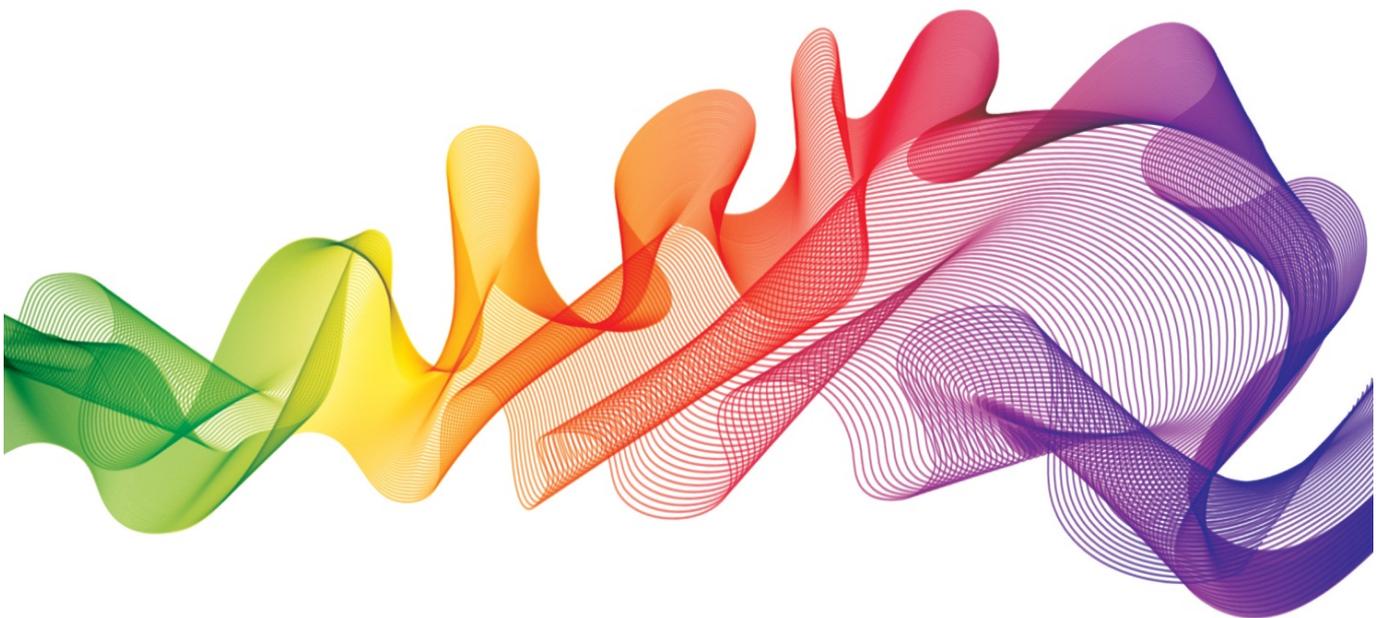


Safeguarding Policy



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Policy Statement

The TTE Technical Training Group (TTE Group) is strongly committed to safeguarding practices that protect children, young people, learners and vulnerable people from abuse, neglect, significant harm and radicalisation to extremist points of view. TTE staff recognise and accept their responsibility to develop the awareness of the risks and issues involved in all aspects of safeguarding.

The company is committed to working with existing local safeguarding or adult safeguarding boards and other health and social care partnerships and external agencies to ensure the safeguarding of its learners.

The TTE Group will conduct a risk based approach to the “Prevent” duty as required under the Counter Terrorism Strategy (CONTEST) and in accordance with the requirements of the Counter Terrorism and Security Act 2015.

In accordance with this duty we will:

- Establish the use of existing mechanisms for understanding the risk of radicalisation;
- Ensure staff understand the risk and build the capabilities to deal with it;
- Communicate and promote the importance of the “Prevent” duty;
- Ensure that the “Prevent” duty is implemented effectively.

The TTE Group accepts the moral and legal responsibility to implement safeguarding and counter terrorism procedures to provide a duty of care for children, young persons, learners and vulnerable people to safeguard their well-being and protect them from abuse, neglect, significant harm or radicalisation.

This policy recognises and builds on the legal and statutory definitions of children, young persons and other vulnerable groups,

In complying with this policy the TTE group will ensure that:

- The health safety and welfare of the child, young person and learner is paramount;
- All children, young people and learners, whatever their age, culture, any disability they may have, gender, language, racial origin, religious belief and sexual identity have the right to protection from abuse, neglect, significant harm and radicalisation;
- All children, young people and learners will be afforded respect, confidentiality (where possible) and privacy in all personal matters regarding their training and assessment;
- British Values (The Rule of Law, Democracy, Individual Liberty and Respect and Tolerance) will be encouraged and promoted in all business related activities;
- All incidents of poor practice or suspicions of poor practice and allegations of abuse, neglect, significant harm and radicalisation will be taken seriously and responded to swiftly and appropriately.
- The TTE Group will report all safeguarding concerns to the Local Authority Designated Officer (LADO), and the Disclosure and Barring Service (DBS) as required under statutory legislation.
- It will be the responsibility of local safeguarding boards and other agencies to determine whether or not abuse, neglect, significant harm or radicalisation has taken place but it is everyone’s responsibility to report any concerns to the Designated Safeguarding Persons (DSP’s);
- Nominated persons (Designated Safeguarding Lead) will have the autonomy to contact the appropriate agency regarding safeguarding concerns;
- All managers have a duty to ensure that all staff for whom they are responsible are aware of and understand the importance of this policy and related procedures;

- All staff have a moral and statutory duty for the care, custody and control of any child, young person or learner under their supervision;
- Disclosure and Barring Service (DBS) checks are carried out in accordance with current statutory requirements and in accordance with DBS guidance;
- Safer recruitment and employment policies and procedures are adopted when appointing new members of staff;

Purpose

To ensure that all personnel involved in the TTE Group business activities deal with the sensitive issues of safeguarding in a structured way that is in line with safeguarding and counter terrorism duties, principles and statutory requirements:

Scope

These guidelines apply to all personnel involved in the TTE Group business activities, and include, but are not limited to:

- Employees (full and part time);
- Associates;
- Contractors;
- Volunteers;
- Visitors.

Definitions

For the purpose of this policy the following definitions are applicable:

“CONTEST” – Abbreviation for the UK (HMG) Counter Terrorism Strategy.

“Channel” – A multi-agency support programme that focuses on providing support at an early stage to people who are identified as being vulnerable to being drawn into terrorism.

“Child” - ‘a person under the age of 18 years’. as defined in the Children Act 2004 ‘ The Safeguarding Vulnerable Groups (SVG) Act 2006 also defines a child as ‘any person who has not attained the age of 18’, regardless of the setting they are in or the service they receive.

“Extremism” – vocal or active opposition to fundamental British Values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs.

“Prevent” – Part of the UK (HMG) Counter Terrorism Strategy, aimed at reducing the threat in the UK by stopping people becoming terrorists or supporting terrorism.

“Safeguarding and Child Protection” - Safeguarding and promoting the welfare of children is defined for the purposes of this policy as:

- protecting children from maltreatment;
- preventing impairment of children's health or development;
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and

- taking action to enable all children to have the best outcomes.

“Young Person”- ‘any person who has not attained the age of 18’ as defined in The Management of Health & Safety at Work Regulations 1999. .

“Learner” - any person, irrespective of age who is enrolled on a training programme with The TTE Technical Training Group.

“Regulated Activity” - as defined in the Safeguarding Vulnerable Groups Act 2006 (as amended by, in particular, the Protection of Freedoms Act 2012):

- i) Regulated activity relating to children - unsupervised activities: teach, train, instruct, care for or supervise children, or provide advice/guidance on wellbeing, or drive a vehicle only for children;

Or,

- ii) Work for a limited range of establishments (“specified places”), with opportunity for contact;

Work under (i) or (ii) is regulated activity only if done regularly, for example:

- a) It is carried out frequently;
 - b) It is carried out by a person while engaging in doing any form of work;
 - c) It is carried out in connection with the purposes of the establishment;
 - d) It gives the person the opportunity, in consequence of anything he/she is permitted or required to do in connection with the activity, to have contact with children.
- iii) Regulated activity relating to adults - any activity which, if an adult requires them, lead to that adult being considered vulnerable at that particular time, for example;
 - a) Providing health care;
 - b) Providing personal care;
 - c) Providing social work;
 - d) Assistance with cash, bills or shopping;
 - e) Assistance in the conduct of a persons’ affairs
 - f) Conveying

Accountability and Responsibility

TTE has a Designated Safeguarding Lead - Ian Ward (Group Health, Safety, Security, Environment and Facilities Manager) and two additional Designated Safeguarding Persons (DSP’s) – Craig Brannigan (Health and Safety Adviser and Nicola Jones (Welfare Officer), all of who are accountable to the Group Managing Director. Incidents or concerns are reported at local levels to Managers and escalated to the Designated Safeguarding Person(s).

The Designated Safeguarding Lead is responsible for monitoring and managing incidents or concerns and liaising with local safeguarding boards and external agencies. The TTE Executive Director Team is responsible for responding to an annual report on safeguarding within the company.

The Designated Safeguarding Lead (and deputies) will liaise directly with the Local Safeguarding Children’s Board (LSCB) and will utilise and follow any LSCB interagency child protection and safeguarding procedures as required under statutory reporting and regulatory requirements.

The LSCB procedures can be accessed via the following link: <http://www.teescpp.org.uk/>

Training

The company will promote safeguarding protocols, principles and control measures to staff and ensure they:

- Analyse their own practice against established good practice, and assess risk to ensure their practice is likely to protect them from false allegations;
- Recognise their responsibilities and report any concerns about suspected poor practice or possible abuse, neglect, significant harm or radicalisation (code of conduct);
- Follow the guidelines for staff;
- Undertake annual training on safeguarding and counter terrorism to raise awareness of current issues and legislation.

Disclosure and Barring Service

The company has a responsibility to ensure safe recruitment and employment practices. New and existing staff who are involved in regulated activity will have to be checked through the Home Office for criminal record information. The Disclosure and Barring Services will provide guidance on the requirements for DBS checks and subsequent notifications (see [QP23 Advertising and Selection of Applicants Interviews and Offers](#)).

Statutory Framework

The TTE Group aims to meet legislative requirements and good practice in safeguarding and counter terrorism. The statutory framework under which we operate includes the:

- Counter Terrorism and Security Act 2015
- Employment and Training Act 1973;
- Sexual Offences Act 2003;
- The Children Act 1989;
- Children Act 2004. This provides the legal framework for the protection of children and young people in the UK;
- Education and Skills Act 2008;
- The Protection of Children Act 1999 requires employers to check out criminal records before employees are allowed to come into contact with children and young persons.
- The Safeguarding Vulnerable Groups Act 2006 sets out the type of activity in relation to children and vulnerable groups for which employers and individuals will be subject;
- The Health & Safety at Work Act 1974;
- Management of Health & Safety at Work Regulations 1999;
- The Protection of Freedoms Act 2012.
- Section 5b of the Female Genital Mutilation Act 2003 (as inserted by Section 74 of the Serious Crime Act 2015)
- [Keeping Children Safe in Education](#) – (Statutory Guidance for Schools and Colleges) September 2016;
- [Revised Prevent Duty Guidance](#) – (Guidance for specified authorities in England and Wales on the duty in the Counter-Terrorism Security Act 2015 to have due regard to the need to prevent people from being drawn into Terrorism) July 2015;

- [Working Together to Safeguard Children](#) – (A Guide to Inter Agency Working to Safeguard and Promote the Welfare of Children) March 2015;
- [What to do if you're worried a child is being abused](#) - (Advice for Practitioners) March 2015;
- Teesside Child Protection Procedures - <http://www.teescpp.org.uk/>- Guidance on LSCB reporting procedures.

Review

The TTE Group's Safeguarding Policy is reviewed annually and its provisions are monitored by the Group Board. The review process includes analysis of monitoring data, consultation with the feedback from learners, clients, staff and other stakeholders to determine the impact of the policy and any action required.



Steve Grant
Group Managing Director
May 2017

